
GUIDANCE NUMBER OF AUDITOR DAYS (QMS)

Effective Number of Employees	Stage 1 & Stage 2*	Annual Surveillance*	Re-Assessment*
1-5	1.5	½	1
6-10	2	1	1.5
11-15	2.5	1	2
16-25	3	1	2
26-45	4	1.5	3
46-65	5	1.5 - 2	3.5
66-85	6	2	4
86-125	7	2.5	4.5
126-175	8	2.5 -3	5.5
176-275	9	3	6
276-425	10	3.5	6.5
426-625	11	3.5 -4	7.5
626-875	12	4	8
876-1175	13	4.5	8.5
1176-1550	14	4.5	9.5
1551-2025	15	5	10
2026-2675	16	5.5	10.5
2676-3450	17	5.5	11.5
3451-4350	18	6	12
4351-5450	19	6.5	12.5
5451-6800	20	6.5	13.5
6801-8500	21	7	14
8501-10700	22	7.5	14.5
>10700	Follow progression above	Follow progression above	Follow progression above

* Number of days includes **planning, document review, interacting with client personnel and report writing** as appropriate.